



**CPC Meeting Minutes
September 11, 2009
9:00 to 11:33am
WR Emergency Services Training Facility
1001 Erb's Road, Wilmot**

Present: Shelley Adams, Brice Balmer, Sandy Bell, Christine Bird, Steve Beckett, Tom Brenner, Bill Davidson, Lesley DeYoung, David Dick, Tom Galloway, Jeff Klinck, Kathryn McGarry, Wayne Morris, Maureen Murphy, Irene O’Toole, Don Roth, Yvette Rybensky, Mike Schuster, Steve Sherrer, John Shewchuk, Gay Slinger, Laurie Strome, Brent Thomlison, Angela Vanderheyden, Reg Weber, Bill Wilson and Mary Zilney.

Regrets: Iman Arab, Todd Cowan, Pat Gillies, Brenda Halloran, Jane Mitchell, Katherine Pigott, Peter Ringrose, Fraser Stewart, and Aubrey Walters.

Staff and Students: Mary Anna Allen, Jessica Huchison, Tracy Jasmins, Andrea McArthur, Michael Parkinson, Anthony Piscitelli, Christiane Sadeler, and Lindsay Klassen.

Guests: Councillor Jim Olender (Township of Wellesley); Geoff Nelson (Wilfrid Laurier), Lisa Armstrong (Wilfrid Laurier), Mark Pancer (Wilfrid Laurier)

Chair: John Shewchuk

Recorder: Mary Anna Allen

John Shewchuk welcomed guests and members.

No	Item
1.	<p><u>Presentation:</u></p> <p>Geoff Nelson, Lisa Armstrong and Mark Pancer presented the Better Beginnings, Better Futures Project: Outcomes and Costs of a Universal, Comprehensive, Community-driven Prevention Approach for Primary School Children and their Families (please see attached PPT presentation).</p> <p><u>Questions and Comments:</u></p> <p>Police engagement was not part of the research activities because the communities that participated in the research do not experience the same police involvement as we do in</p>

	<p>Waterloo Region where the police are involved in the community making a difference.</p> <p>The Project started as a collaborative model. Organizations worked in partnership.</p> <p>In most cases the youth proportion in the research was even.</p> <p>The implementation of the demonstration project would require buy-in from policy makers. There is now a grant available to help disseminate the project.</p> <p>There may be an opportunity to present at the annual Social Development Conference.</p> <p>All reference materials are available and can be downloaded at http://bbbf.queensu.ca There will be a link on the new CPC website under Resources - "Community Links".</p> <p>There was some pre-school research done but it did not continue. The project was based in and around the schools which made it more focused. The larger impacts may be determined in the future. The Perry Pre-school's project experienced its biggest savings when the participants were adults. BBBF thus far, only measures research to age 19.</p> <p>Each site that was part of the Better Beginnings Project was very diverse.</p> <p>The research for the Project was done in communities, where over the years the researchers worked very hard to keep in touch with participants.</p> <p>To measure hyperactivity, a baseline was established and compared to the controlled group. There was some analysis from JK to 3years of age. There was a reduction over time both in the early period and in the longitude data (4 to 5 years).</p> <p>The McCann/ Mustard Project focused on personal and social responsibilities (social skills and social supports). It did build some foundation that if you intervene early you save money, have better communities. There was, however, no evidence that the participants improved in schools.</p>
<p>2.</p>	<p><u>Approval of Agenda</u></p> <p>Moved by Brent Thomlison and seconded by Tom Brenner. Carried.</p> <ul style="list-style-type: none"> • Community Consultation added by Christiane Sadeler • Report from the CPC Alumni added by Irene O'Toole <p>Approval of agenda as amended. Approved.</p>

<p>3.</p>	<p><u>Approval of Consent Agenda and Business arising:</u></p> <p>3.1 <u>Minutes:</u></p> <p>Moved by Mike Schuster and seconded by Christine Bird. Carried.</p> <p>3.2 <u>Consent Agenda information and updates:</u></p> <p>Irene O’Toole asked to speak more about item 3.5 in the consent agenda: The 15th Anniversary of the International Centre for the Prevention of Crime (ICPC) to be hosted in Montreal. Christiane Sadeler has been asked to participate on a panel about local solutions.</p> <p>Irene O’Toole shared the significance of Christiane being asked to speak at the Anniversary of the ICPC on behalf FCM. This brings great recognition to the Council’s work at a national level as well as formalizes the work of Council.</p> <p>Christiane suggested that at some point she would like to see the Council members take on a similar role at other future opportunities.</p> <p>Michael Parkinson asked for a correction. Lindsay Klassen will be part of the staff complement until December 2009 not April 2010 as it states in the Consent Agenda.</p> <p>Moved by Steve Beckett and seconded by Maureen Murphy. Carried.</p>
<p>4.</p>	<p><u>New Recording Process:</u></p> <p>Christiane explained that because of the 5.6% increase in the size of the Council and complexity of the CPC meetings staff recommended that: (1) Another staff member help record the minutes, and (2) That the meeting be recorded, and (3) That the Chair summarize key discussions and decisions. The recording would only be used to write meeting minutes and then be erased.</p> <p>Christiane asked the CPC for permission to record the meetings for the purpose of minute taking only.</p> <p>Approved by consensus. Carried.</p>
<p>5.</p>	<p><u>Budget 2010</u></p> <p>Christiane reviewed the 2010 CPC budget with CPC members. She explained that there is a 5.6 increase in the 2010 CPC Budget. The increases are mostly due to percentage increases and job classification changes which are not under the control of CPC.</p>

	<p>The CPC did not need to reissue a budget paper to Regional Council for the VPP programme.</p> <p>The CPC does not have an issue paper for the 2010 budget.</p> <p>A copy of the 2010 Budget was distributed and is attached to the minutes.</p>
<p>6.</p>	<p><u>Updated T of R for VPP and AGORE:</u></p> <p>6.1. The Violence Prevention Plan Implementation Committee (VPPIC) reviewed the Terms of Reference at its meeting in July 2009. The revised Terms of Reference, with the following changes, were brought forward to the CPC for approval:</p> <ul style="list-style-type: none"> • Eliminate the third paragraph • Add a section “Progress to date.” • Increase the membership from 11 to 14 • Change Crown Attorney’s Office to “Criminal Justice System” and Police to “Law Enforcement.” <p>Moved by Tom Brenner and seconded by Shelley Adams. Carried.</p> <p>The current committee’s focus is on social support of victims of violent perpetrators.</p> <p>There is a need to fill the business and rural representative positions.</p> <p>6.2. <u>AGORE Terms of Reference:</u></p> <p>Tom Brenner presented the Advisory Group on Research & Evaluation (AGORE) revised Terms of Reference for approval by the CPC.</p> <p>The primary function of AGORE is to advise the CPC staff and volunteers on research proposals and plans.</p> <p>Moved by Wayne Morris and seconded by Steve Beckett. Carried.</p>
<p>7.</p>	<p><u>Community Relations Committee:</u></p> <p>The WRPCPC has partnered with Rogers Television to produce a 10-part “Safe Cities” series on issues related to crime, victimization and fear of crime. A copy of the summary of airdates and topics was provided to the CPC. The series will air the last Wednesday of each month from September 2009 through June 2010. It will feature local crime prevention topics and best practices and provide an opportunity for viewers to call in and ask questions or comment. The series will be part of "Talk Local" hosted</p>

	<p>by Mike Farwell. An overview of the series will be reported to the Region's Community Services Committee on Sept 15.</p> <p>It was suggested to include a discussion about mental health courts, as part of the screening on alternative approaches.</p> <p><u>Action:</u></p> <p>Council members are encouraged to promote the program among their own organizations and boards and were asked to provide suggestions on topics and submit local examples.</p> <p>Tracy will connect with Bill Wilson to discuss including mental health court in the programming.</p>
<p>8.</p>	<p><u>ITME:</u></p> <p>Michael announced that the Issues of Substance Use "Film and Forum" will begin in the second week of October 2009. Posters and bookmarks will be available in the last week in September 2009. The ITME website will be up by the end of September 2009.</p> <p>Michael encouraged CPC members to share this information. A September newsletter will go out to all the schools.</p> <p>CPC members offered to help distribute newsletters to their connections that are not already on the mailing list.</p>
<p>9.</p>	<p><u>Youth Gang Prevention Update:</u></p> <p>The Youth Gang Prevention Funding has been approved by the Minister. The amount is approximately 3.5 million dollars over 3.5 years.</p> <p>Christiane apologized to the CPC for not being able to share the information before the official announcement. The announcement by the Minister was on Thursday, September 10, 2009 at WRPS headquarters. John Shewchuk thanked Steve Beckett for setting an inclusive tone for the announcement so that all organizations involved with the project were recognized.</p> <p>The project will run until March 2013 with the option to ask for a renewal funding.</p> <p>The funding will allow organizations working together to assist youth exiting gangs, identify youth with accumulative risk factors, and provide resources for identified at risk neighbourhoods.</p> <p>A Program Manager will be hired along with other positions. The positions will be housed in the different organizations involved with the project. (ROOF, John Howard</p>

	<p>Society, WRPS, Lutherwood and St. Mary’s Hospital).</p> <p>The successful applicant for the Program Manager position will need specific skill sets: the ability to work with the community and marginalized groups, be comfortable with boardroom advocacy and possess experience with federal reporting guidelines.</p> <p>The Report goes before the Community Services Committee on September 15, 2009. There needs to be formal ratification of the Report at the Regional Council meeting on September 23, 2009.</p> <p>A suggestion was made to have a community celebration of the successes of the Council.</p> <p><u>Action:</u></p> <p>Steve Beckett to generate a list of those that attended the announcement.</p> <p>Christiane to discuss with advisory committee a community celebration.</p>
<p>10.</p>	<p><u>Nominating Committee:</u></p> <p>Brent Thomlison asked the CPC members to volunteer to sit on the Nominating Committee. The intent is to have 2 meetings to determine who is going to be nominated and discuss sectors and positions. It was noted the Business sector is still open and a need to focus on this sector. Brent will work out a detailed agenda with Christiane before the first Nominating Committee meeting.</p>
<p>11.</p>	<p><u>Maplehurst Tour:</u></p> <p>Wayne Morris announced that he has received approval for the Council to tour Maplehurst prison. He asked the CPC to provide their availability. A Survey Monkey will go out to Council members to narrow down an appropriate date to hold the tour.</p> <p>Wayne needs to know in advance if media or any political figures will be attending to allow for the Senior staff at the prisons to prepare.</p> <p><u>Action:</u></p> <p>Staff will send out “Survey Monkey” to CPC members requesting availability to set a date for the tour.</p>
<p>12.</p>	<p><u>Alumni</u></p> <p>Irene O’Toole is overseeing the Alumni group of the CPC. This group of individuals</p>

	<p>(former members of the CPC) was formed to allow the CPC to utilize the experience of the group.</p> <p>The members are as follows: John Bilton, Brian Cunningham, Kevin Chalk, Louise Ervin, Larry Gravill, Barry McClinchey, Andrew Telegdi, and Mark Yantzi.</p> <p>This group is asking the CPC to help define the group by practically utilizing their expertise and willingness.</p> <p>The CPC offered some suggestions and carried forward the agenda item to the next CPC Council meeting on October 9, 2009 for more discussion.</p> <p>Some of the suggestions were as follows:</p> <ul style="list-style-type: none"> • Sounding board • Bring awareness to the community about the CPC • Opportunity to assist with the Maplehurst tour • Focus group for the 2010 – 2014 CPC Strategic Plan • Look at Council’s wish list • Participate with the Speaker’s Bureau <p><u>Action:</u></p> <p>Carry forward this item of discussion to a future CPC meeting.</p>
<p>13.</p>	<p><u>Community Consultation:</u></p> <p>Andrea announced that the consultation with the community will take place from September-December 2009. A toolkit is available with a 15 year history of the Waterloo Region Crime Prevention Council, consultation framework, rationale for the framework, and all tools that will be used including focus group questions and related tools, blogging questions and related tools, and a survey to be delivered online and by mailout. Data will be analyzed from the consultation over the latter half of December, 2009 and lead to a draft report for CP Council that in turn will be a tool to help inform the Waterloo Region Crime Prevention Council Business Plan for 2010-2014. More information will be made available in the October consent agenda.</p> <p>Staff will be responsible for the dissemination of the surveys and will be leading the blogs as well as lead focus groups. The assistance of members of Council is requested delivering the focus groups within their own agencies. All tools needed, including the questions and note-taking tools, focus group dialogue, and ethics forms will be provided.</p> <p>CPC members’ assistance in delivering focus groups in September and October is highly appreciated.</p>

	<p>If you wish to volunteer to run a focus group in your member agency, then please feel free to contact Andrea at any time. Andrea can best be reached at: mcar6250@wlu.ca</p>
<p>14.</p>	<p><u>Round Table:</u></p> <ul style="list-style-type: none"> • The Minister of Health and Long-Term Care, David Caplan, is very involved with mental health issues. The Minister is requesting feedback of a discussion paper he developed called “Every Door is the Right Door: Towards a Ten-Year Mental Health and Addictions Strategy.” The CPC should respond in some way encouraging that direction. <p>It was suggested that CPC draft a letter in response. It was also suggested that a smaller number of CPC members meet with Minister David Caplan for a further discussion on the topic.</p> <p><u>Action:</u></p> <ul style="list-style-type: none"> • Draft a letter in response to the discussion paper • Invite Minister Caplan to meet with a small number of CPC members for further discussion <ul style="list-style-type: none"> • Bill Wilson announced that Victim Offender Reconciliation Program (VORP) is working with the Courts on a sliding fee basis. The Program is looking for funding resources. Tom Brenner would like to connect with the group about a research project (gap analysis for services to victims). • David Dick shared that the STRIDE program has received a grant. The program helps reduce recidivism by making a connection for the inmates in the community. The grant has a research component as well. • Don Roth announced the CPC has partnered with CMHA Grand River Branch and Grand Valley Institution for Women (GVI) to submit a proposal for “The safe and successful reintegration of federally-sentenced women with mental health issues back into the community”. The forum has been scheduled for mid-February 2010. • Tom Galloway shared that the Mounted Police two year trial program has just been approved. He also announced that WRPS Division three has just acquired property and will be relocated to Weber and Columbia. • Gay Slinger shared an article in the Toronto Star article about families & children who are experiencing homelessness. http://www.thestar.com/article/691905 She also shared that HHUG is creating a curriculum to raise awareness

	<p>in the schools about homelessness.</p> <ul style="list-style-type: none"> • Steve Sherrer announced that the Child Mental Health Access Centre is moving and more information will follow. • Bill Davidson shared that the North Dumfries Satellite facility is now officially open. The new location 53 Hilltop in Ayr. Bill Davidson invited CPC to come out and tour the facility. • Christine Bird announced that on Oct 19, 2009 the Waterloo Student Support Leadership Initiative in partnership with the Children & Youth Services Planning Council and the Alliance for Children & Youth are inviting organizations to attend a half day interactive session. The event will include information on education services/supports and community mental health services in the Region. Christine invited the CPC to attend. • Shelley Adams shared a new resource available through the City of Kitchener. The resource, shaped like a viewfinder, shares statistics about a community made up of a 100 people. This kind of resource helps people understand their community and stimulates conversation. • Steve Beckett shared that the WRPS is able to reduce the cost of running the Mounted Police program by partnering with PRIDE stables. The Officers benefit from using the horses as well as from volunteering their time. He also announced that and the WRPS Annual Report and Strategic Business Plan are now available. There is also advance information about the WRPS website. • Tracy Jasmins reminded CPC members to submit their photos and bios for the new CPC website. • Mary Anna Allen announced the tentative date for the Annual Justice Dinner, April 22, 2009, and asked Council members take that date back to their organizations to see if it conflicts with any other event.
<p>15.</p>	<p><u>Adjournment:</u> Moved by Laurie Strome and seconded by Shelley Adams. Carried.</p> <p>Adjournment at 11:33am</p>